

CHECK YOUR PROGRESS

Q3. State any two modern methods of performance appraisal.

.....

.....

Q.4. Define career planning.

.....

.....



6.10 LET US SUM UP:

In this unit we have discussed the following:

- Performance Appraisal is the systematic evaluation of the performance of employees and to understand the abilities of a person for further growth and development.
- Performance Appraisal helps the supervisors in promotion, supervision, selection, development etc. of the employees.
- There are two methods of Performance Appraisal :
- Traditional method and Modern method
- Career planning is the process of enhancing an employee's future value.



6.11 FURTHER READING

1) Gupta R.N. (2006). Business organisation and management, New Delhi, S. Chand &b Company Ltd.

2) P. C. Tulsian & Pandey Vishal (2008). Business organization and management. New Delhi, Pearson Education Ltd.

3) Knootz Harold & Weihrich Heinz (2007). Essentials of management: An international perspective. New Delhi, Tata McGraw Hill.